

**RULES OF OPERATION FOR
THE VIRGINIA EDUCATION COALITION**

ARTICLE I

Name

The Name of the organization is the Virginia Education Coalition.

ARTICLE II

Purpose and Goals

Section 1. *Purpose* – The purpose of the Virginia Education Coalition is to provide a unified voice in advocating for and improving K-12 education in the Commonwealth of Virginia.

Section 2. *Goals* – The goals of the Virginia Education Coalition are to provide:

- A. Instructional programming that permits all children to achieve at their highest potential;
- B. A comprehensive plan for attracting, hiring, and retaining quality teachers, administrators, counselors, and professional staff;
- C. An accountability system that is fair and comprehensive;
- D. The funding necessary to provide all students with a quality program of instruction;
- E. Adequate technological and infrastructure funding in all school divisions;
- F. Programs that engage families and communities in public education.

ARTICLE III

Members

Section 1. *Charter Members* – The Charter Members of the Virginia Education Coalition shall include the members of the following state education organizations that participated in the Virginia Education Coalition at the time of its admission to the Learning First Alliance [date]:

Virginia Association of Colleges for Teacher Education (VACTE)
Virginia Association of Elementary School Principals (VAESP)
Virginia Congress of Parents and Teachers (VAPTA)
Virginia Association for Supervision and Curriculum Development (VASCD)
Virginia Association of School Superintendents (VASS)
Virginia Association of Secondary School Principals (VASSP)
Virginia Counselors Association (VCA)
Virginia Education Association (VEA)
Virginia Middle School Association (VMSA)
Virginia Association of Professors of Educational Leadership (VPEL)
Virginia School Boards Association (VSBA)
Virginia School Counselor Association (VSCA)

Section 2. *Affiliate Members* – The Affiliate Members of the Virginia Education Coalition shall include the members of additional state organizations focused on public education who may be considered for membership by the Charter Members.

Section 3. *Admission Procedure* – To be admitted as an Affiliate Member of the Virginia Education Coalition, an organization must be a state organization focused on public education, submit a letter of

application for admission to the Board of Directors, and be admitted by an agreement of the Charter Members of the Virginia Education Coalition.

Section 4. *Privileges of Membership* –

- A. *Charter Members* – Charter Members will be accorded all of the rights and privileges of membership in the Virginia Education Coalition including: participation in all Virginia Education Coalition events; representation at meetings; receipt of all published material; and eligibility for their organization to have one voting representative on the Board of Directors.
- B. *Affiliate Members* – Affiliate Members will be eligible to: participate in Virginia Education Coalition events and have one non-voting representative per organization attend regular meetings.

Section 5. *Fees* – Member organizations shall be requested by the Board of Directors to contribute fees as the need arises for special projects.

Section 6. *Membership Withdrawal* – To withdraw from the Virginia Education Coalition either as a Charter Member or as an Affiliate Member, an organization must submit a letter of withdrawal to the Board of Directors for acceptance.

ARTICLE IV
Officers

Section 1. *Officers and Duties* – The officers of the Virginia Education Coalition shall include a Chair or Co-Chairs, and a Secretary.

- A. *The Chair or Co-Chairs* – The Chair or Co-Chairs shall conduct the business of the Virginia Education Coalition with the guidance of the Board of Directors, represent the Coalition at official meetings and events, appoint committees, and provide general leadership for the organization.
- B. *The Secretary* – The Secretary or a designee shall record and disseminate the minutes of Coalition meetings and conduct mailings of meeting announcements and other Coalition business.

Section 3. *Nomination Procedure and Time of Elections* – Officers of the Virginia Education Coalition shall be nominated by members of the Board of Directors and selected by the common consent of the Board at the Annual Meeting in June.

Section 4. *Term of Office* – The term of office for Virginia Education Coalition officers shall be one year. Officers shall be eligible to serve more than one term.

ARTICLE V
Meetings

Section 1. *Regular Meetings* – The regular meetings of the Virginia Education Coalition shall be held monthly. Ten days notice shall be provided to members before the regular meeting.

Section 2. *Annual Meetings* – The regular meeting in June shall be known as the Annual Meeting of the Virginia Education Coalition and it shall be held for the purpose of selecting officers, receiving reports of officers and committees, and for any other business that may arise. Ten days notice shall be provided to members before the Annual Meeting.

Section 3. *Special Meetings* – Special meetings may be called by the Chair/Co-Chair or a majority of the Board of Directors. Five days notice shall be provided to members before a special meeting. The purpose of the called meeting shall be stated in the call.

Section 4. *Quorum* – A majority of the members of the Board of Directors including the Chair/Co-Chair and the Secretary shall constitute a quorum.

Section 5. *Decisions* – Decisions of the Virginia Education Coalition are reached by a consensus of members who are present at the meetings. Issues upon which members cannot reach a consensus, are dropped from consideration by the organization.

ARTICLE VI Board of Directors

Section 1. *Board Composition* – The Board of Directors of the Virginia Education Coalition shall include one representative from each of the Charter Member organizations.

Section 2. *Board Duties and Powers* – The Board of Directors shall: have the general supervision of the affairs of the Virginia Education Coalition; determine meeting dates and times; make recommendations to the general membership of the Virginia Education Coalition; request contributions of fees as the need arises; and perform such other duties as are specified in these bylaws. Each member of the Board of Directors will be eligible to vote and hold office.

ARTICLE VII Committees

Ad Hoc Committees – Ad hoc committees shall be formed at the discretion of the officers or the Board of Directors to address special issues as they arise. Either the members of the Board of Directors may be appointed by the officers to serve on these committees or they may volunteer to serve on the ad hoc committees.

ARTICLE VIII Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Virginia Education Coalition in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order that the Virginia Education Coalition may adopt.

ARTICLE IX Amendment of Guidelines

These rules may be amended at any regular meeting of the Virginia Education Coalition by a consensus of the members of the Board of Directors, provided that the amendment has been submitted in writing at the previous regular meeting.